

# Privacy policy

## 1 Data controller

The data controller is Casinghini Energia srl with registered office in Via Cifrondi 13 – 24128 Bergamo – BG - CF e P.Iva 03067500169.

## 2 Type of data, purpose and legal basis of treatment

Personal data processed are only ordinary data (name, surname, address, mail, phone, company) they will be used only for reasons related to work relationship between Casinghini Manufacturing srl and the company the various people work for.

Sometime we receive data regarding qualifications, certifications and state of health always only for work reasons.

The legal basis is given by the fulfilment of contractual or pre-contractual obligations.

## 3 Recipients and transfer abroad

Data will not be sold to third party for any reason, they may be transferred to third party to fulfil contractual obligations, for administrative or legal purpose. Especially they can be disclosed to:

-Personnel working in the company as controller or processor and entrusted with the management of the paperworks pertaining the existing contract; personnel has been properly instructed about safety of data and right of privacy.

-Banks for the operations to collect payments.

-Business consultant and similar freelancers for book-keeping and for the proper fulfilment of the fiscal and law obligations.

-State authorities in charge of checks and controls about the compliance to statutory fiscal and laws obligations.

Data can be transferred to the cloud only on safe platforms, for this reason they could be transferred on servers placed abroad.

## 4 Retention period

Data relating to various jobs are stored indefinitely and the same is for the personal contact details in them.

## 5 Rights of data subject

The data subject hold the rights under art.15 of GDPR 2016/679 27-04-16.

Especially:

1) the right to ask confirmation as to whether or not personal data have being processed.

2) the right to ask update, rectification or erasure of personal data.

with regard to pt 2 requests will be agreed to only if there are no law basis for further treatment.

## 6 How to exercise rights

The subject can exercise his own rights writing to [info@casinghini-energia.it](mailto:info@casinghini-energia.it).

The subject, if it deems it necessary, can submit a complain to the supervisory authority.